**VILLAGE OF ROUND LAKE HEIGHTS**

**619 W. PONTIAC COURT – BOARD ROOM**

**BOARD MEETING – NOVEMBER 14, 2023**

**CALL TO ORDER**

The Village of Round Lake Heights Board Meeting was called to order by Mayor Lumpkins at 7:00 pm

**PLEDGE O**

**ALLEGIANCE** The Board said the Pledge of Allegiance to the flag.

**ROLL CALL** Trustee Meeks = Present Trustee Pekar = Present

Trustee Nehila = Present Trustee Weigand= Present

Trustee Walker = Present Mayor Lumpkins = Present

Trustee Katzel = Present Village Clerk Carrillo= Present

**AUDIENCE**

**COMMENTS** There was nothing to report.

**MINUTES** The minutes were reviewed by the Board.

**MOTION** A motion was made by Trustee Meeks Seconded by Trustee Walker and unanimously approved the minutes for the Board Meeting October 10, 2023 the Committee Meeting October 17, 2023 and the Committee Meeting November 7, 2023.

**COLLECTOR’S**

**REPORT** The October 2023 Collector’s Report for the General Fund was reviewed.

**MOTION** A motion was made by Trustee Pekar, Seconded by Trustee Weigand and unanimously passed to approve the October 2023 Collector’s Report for the General Fund.

**TREASURER’S**

**REPORT** The Board reviewed the Treasurer’s Report October 2023.

**MOTION** A motion was made by Trustee Weigand, Seconded by Trustee Pekar and unanimously passed to approve the Treasurers Report for October 2023.

**ADMINISTRATIVE**

02-O-2023 Appropriation Ordinance

Mayor Lumpkins requested a motion to 02-O-2023 Appropriation Ordinance.

**MOTION** A motion was made by Trustee Meeks, Seconded by Trustee Pekar and unanimously approved 02-O-2023 Appropriation Ordinance.

Bleck Engineering

BLR 13210 Request for Approval of Change of Plan, which requires signature by the Mayor. This form reconciles the awarded contract quantities with the completed quantities.

Mayor Lumpkins requested a motion to approve BLR 13210 Request for Approval of Change of Plan, which requires signature by the Mayor. This form reconciles the awarded contract quantities with the completed quantities.

**MOTION** A motion was made by Trustee Meeks, Seconded by Trustee Pekar and unanimously approved BLR 13210 Request for Approval of Change of Plan, which requires signature by the Mayor. This form reconciles the awarded contract quantities with the completed quantities.

BLR 13230 Engineers final payment estimate with letter of recommendation. This form requires signature from the Mayor.

Mayor Lumpkins requested a motion to approve BLR 13230 Engineers final payment estimate with letter of recommendation. This form requires signature from the Mayor.

**MOTION** A motion was made by Trustee Meeks, Seconded by Trustee Pekar and unanimously approved BLR 13230 Engineers final payment estimate with letter of recommendation. This form requires signature from the Mayor.

BLR 14222 Municipal Maintenance Expenditure Statement, which requires signature by the Mayor. This form reconciles and credits the unexpected balances to the unobligated account for the approved maintenance contract 2023.

Mayor Lumpkins requested a motion to approve BLR 14222 Municipal Maintenance Expenditure Statement, which requires signature by the Mayor. This form reconciles and credits the unexpected balances to the unobligated account for the approved maintenance contract 2023.

**MOTION** A motion was made by Trustee Meeks, Seconded by Trustee Pekar and unanimously approved BLR 14222 Municipal Maintenance Expenditure Statement, which requires signature by the Mayor. This form reconciles and credits the unexpected balances to the unobligated account for the approved maintenance contract 2023.

Civic Plus Contract - $2,758.96

Mayor Lumpkins requested a motion to approve the Civic Plus Contract in the amount of $2,758.96.

**MOTION** A motion was made by Trustee Meeks, Seconded by Trustee Pekar and unanimously approved the Civic Plus Contract in the amount of $2,758.96.

Chairs for Boardroom Best Buy $2,384.00

Mayor Lumpkins requested a motion to approve the purchase for the chairs in the boardroom in the amount of $2,384.00 from Best Buy.

**MOTION** A motion was made by Trustee Pekar, Seconded by Trustee Meeks and unanimously approved the chairs in the boardroom in the amount of $2,384.00 from Best Buy.

Blue Cross Blue Shield Contract

Mayor Lumpkins requested a motion to approve the Blue Cross Blue Shield Contract for the employee’s insurance.

**MOTION** A motion was made by Trustee Pekar, Seconded by Trustee Meeks and unanimously approved the Blue Cross Blue Shield Contract.

Fire Alarm System – New Company

Mayor Lumpkins requested a motion to approve the new company for fire alarm inspections at a monthly fee.

**MOTION** A motion was made by Trustee Pekar, Seconded by Trustee Meeks and unanimously approved the new Fire Alarm System Company.

Transfer of Funds to Certificate of Deposit

Mayor Lumpkins requested a motion to approve the transfer of funds to a 12 month certificate at a 4.56 APY.

**MOTION** A motion was made by Trustee Pekar, Seconded by Trustee Meeks and unanimously approved to transfer the funds to a 12 month certificate at a 4.56 APY.

**CORRESPONDENCE**

There was nothing to report.

**COMMITTEE**

**REPORTS**

Administrative and Finance

Trustee Pekar reported that the Finance Committee reviewed the October 2023 Warrant List and found everything to be in order.

**MOTION** A motion was made by Trustee Pekar, Seconded by Trustee Weigand and unanimously passed to approve the October 2023 warrant list and to pay all bills.

Trustee Pekar requested a motion to approve a business license for the Brow Beauty at 708 W Rollins Road.

**MOTION** A motion was made by Trustee Pekar, Seconded by Trustee Katzel and unanimously approved to approve the business license for the Brow Beauty at 708 W Rollins Road.

Trustee Pekar requested a motion to approve a business license for Fairfield Fast Food at 1211 W Rollins Road.

**MOTION** A motion was made by Trustee Pekar, Seconded by Trustee Katzel and unanimously approved to approve the business license for the Fairfield Fast Food at 1211 W Rollins Road.

Trustee Pekar requested a motion to approve a business license for Beauty Last Extensions at 708 W Rollins Road.

**MOTION** A motion was made by Trustee Pekar, Seconded by Trustee Katzel and unanimously approved to approve the business license for Beauty Last Extensions at 708 W Rollins Road.

Public Works and Building and Zoning

There was nothing to report.

Public Safety and Ordinances

There was nothing to report.

**OLD BUSINESS** There was nothing to report.

**NEW BUSINESS** There was nothing to report.

**EXECUTIVE SESSION**

Mayor Lumpkins request a motion at 7:24 to enter into Executive Session sue to personnel matters.

**MOTION** A motion was made by Trustee Walker, Seconded by Trustee Katzel and unanimously approved to enter into executive session.

The Board came out of executive session at 7:52 with no further action to take.

**MOTION** A motion was made by Trustee Walker, Seconded by Trustee Katzel.

and unanimously passed to adjourn.

**ADJOURNMENT 7:53 P.M.**

Respectfully Submitted,

Erica Carrillo

Village Clerk