**VILLAGE OF ROUND LAKE HEIGHTS**

**619 W. PONTIAC COURT – BOARD ROOM**

**COMMITTEE MEETING – NOVEMBER 7, 2023**

**CALL TO ORDER**

The Village of Round Lake Heights Board Meeting was called to order by Mayor Lumpkins at 7:00 pm

**ROLL CALL** Trustee Meeks = Present Trustee Pekar= Present

Trustee Nehila = Present Trustee Weigand = Present

Trustee Walker = Present Mayor Lumpkins= Present

 Mayor Katzel = Present Village Clerk = Present

Mayor Lumpkins requested a motion to amend the agenda and add item H Certificate of Deposit for Village Funds.

**MOTION** A motion was made by Trustee Nehila, Seconded by Trustee Walker and add item H Certificate of Deposit for Village Funds.

**AUDIENCE**

**COMMENTS** There was nothing to report.

**ADMINISTRATIVE**

Bleck Engineering

Mayor Lumpkins stated we would see the following for approval from Bleck Engineering on the agenda for the next Board Meeting: BLR 13210 Request for Approval of Change of Plan, which requires signature by the Mayor. This form reconciles the awarded contract quantities with the completed quantities. BLR 13230 Engineers final payment estimate with letter of recommendation. This form requires signature from the Mayor, BLR 14222 Municipal Maintenance Expenditure Statement, which requires signature by the Mayor. This form reconciles and credits the unexpected balances to the unobligated account for the approved maintenance contract 2023.

Civic Plus Contract

Mayor Lumpkins stated that we would see this on the agenda for the Board Meeting. He stated it was our regular Civic Plus Contract in the amount of $2758.96.

Chairs for Boardroom

Mayor Lumpkins stated that new chairs were purchased for everyone in the boardroom. The old ones will be moved to the lunchroom. The total amount for the chairs is $2,384.00. He stated we would see this on the next Board Agenda for approval.

Tree Lighting

Mayor Lumpkins stated that tree lighting will be December 1st. The Committee agreed to the date.

Blue Cross Blue Shield – Insurance for Employees

Mayor Lumpkins stated that insurance will be going up 13.23% from last year. The Village will stay with Blue Cross and Blue Shield. He stated this will be on the next agenda.

Motorola Agreement

Chief Schmidtke informed the Committee what was going on. He stated that he was looking to replace body cams and get a credit for the outdated ones once he sent them back. The new body cameras that were received were not correct. When he contacted Motorola he was provided with a forged agreement from the Village and Motorola. Due to the forgery on Motorola’s part they offered a 5 year agreement for just over $10,000.00. That includes a $4,800.00 credit for the old body cameras and over $5,000.00 in discounts due to the error on their part. The committee thanked Chief Schmidtke for contacting them and making this happen. The approval for the body cameras will be on the next agenda.

Fire Alarm System – New Company

Mayor Lumpkins stated that we are getting a new company to check fire alarm systems. The Fire Department was taking care of it previously, but decided to outsource it. The cost will be $75.00 monthly for the Village.

CD Rates Mayor Lumpkins stated that the certificate of deposit is coming due on November 9th. He state the rates went down a little bit from last time he brought it up. He stated he will be renewing the certificate of deposit for 12 months, but the rate is now 4.56 APY.

**CORRESPONDENCE**

Clerk Carrillo stated the IML review was received.

**COMMITTEE**

**REPORTS**

Administrative and Finance

Trustee Pekar stated there will be 3 business licenses on the agenda next week for approval. There will be 2 for the same building 708 W Rollins Rd and the other at 1211 W Rollins Road.

Public Works and Building and Zoning

 There was nothing to report.

Public Safety and Ordinances

 There was nothing to report.

**OLD BUSINESS** Mayor Lumpkins stated the Appropriation Ordinance will be available for review this weekend. He stated it will be on the next Board agenda for approval.

He also stated that Public Works has been busy. He stated that the plows are ready, the salt shed is full and Christmas decorations will be going up this week.

**NEW BUSINESS** There was nothing to report.

**EXECUTIVE SESSION**

Mayor Lumpkin s requested the Board enter executive session due to personnel matters.

**MOTION** A motion was made by Trustee Walker, Seconded by Trustee Nehila and unanimously approved to enter into executive session at 7:24 PM.

 The Committee came out of executive session at 7:52 PM. Mayor Lumpkins requested a motion to mail out correspondence to employee.

**MOTION** A motion was made by Trustee Katzel, Seconded by Trustee Meeks and unanimously approved to mail out correspondence to employee.

**MOTION** A motion was made by Trustee Katzel, Seconded by Trustee Meeks and

and unanimously passed to adjourn.

**ADJOURNMENT 7:52 P.M.**

Respectfully Submitted,

Erica Carrillo

Village Clerk