**VILLAGE OF ROUND LAKE HEIGHTS**

**619 W. PONTIAC COURT – BOARD ROOM**

**COMMITTEE MEETING – JUNE 7, 2022**

**CALL TO ORDER**

The Village of Round Lake Heights Board Meeting was called to order by Mayor Lumpkins at 7:00 pm

**ROLL CALL** Trustee Meeks = Present Trustee Pekar = Absent

Trustee Mahoney = Present Trustee Weigand= Absent

Trustee Walker = Present Mayor Lumpkins = Present

Trustee Katzel = Absent Village Clerk Carrillo= Present

**AUDIENCE**

**COMMENTS** There was nothing to report.

**ADMINISTRATIVE**

Introduction of Potential New Police Officers

Terry D Fears Sergeant Maculan introduced Terry D Fears to the Committee. He stated that he was currently working at Trenton College and he would only need to be sent to a couple of basic classes in order to start working. Mayor Lumpkins stated that he would be appointed at the next Board Meeting.

Marco F Tosi Sergeant Maculan introduced Marco F Tosi to the Committee. He stated he had worked for the Highwood Police Department and would require no additional training. Mayor Lumpkins stated that he would be appointed at the next Board Meeting.

Budget Mayor Lumpkins stated they were still in the early stages of creating the final budget. He would give everyone the budget by the 1st of July so they can review. He is hoping to pass it at the July Board Meeting after discussion and review.

Updating Policy Manual

 Mayor Lumpkins stated there were a few updates he wanted to make on the policy manual. He went through the manual and stated what he wanted to update so they can discuss it and approve it at Board. One of the updates is to clarify retirement benefits. From previous discussions with the Board he wanted to the manual to state that the retirement benefits do not start until after 90 days. Also the Village will match an employee’s contribution up to 4% if the employee decides to contribute 5% the Village will increase their contribution to 15%. An employee will be fully vested after the fourth year. He wanted to make sure he had everything the Board previously discussed in the manual so wanted them to make sure that it read correctly. He also wanted the Committee to review the employee vacation accrual for vacation and sick time so that the updated policy would reflect what was discussed. The Committee discussed what else they wanted on the updated policy. Mayor Lumpkins stated he would get it updated and have another copy for final approval at Board.

Computer for New Software

 Mayor Lumpkins stated that the office needed new computers due to the software update for the new water program. He stated the Board would see this up for approval from CDW for 4 new computer towers at the next Board meeting.

Update on New Software

 Mayor Lumpkins stated that the girls were very happy with the new system. They had some initial problems due to the computers, but should everything should all work together once we receive the new computer towers.

Flyer for Festival Mayor Lumpkins stated that 10,000 flyers were ordered. He stated one side had the village festival information and the other side had Richards Chicken business information. He stated Richard’s paid for the flyer and that is why they are on one full side of the flyer.

Squad Car Equipment

 Mayor Lumpkins stated that Chief did go get a couple estimates for the equipment needed in the police car. He stated Chief recommended we go with the UltraStobe for the equipment and with Getac for the Computer as both those companies came in with the lowest prices. Mayor Lumpkins stated the Board would see this for passing at the next Board meeting.

Office Chairs Mayor Lumpkins stated we would see this for passing at the next Board meeting. He stated the Office was in need of new chairs and the new ones came out to $199.00. He asked the Committee to check them out as they were much more comfortable then what they had.

**CORRESPONDENCE**

Clerk Carrillo stated IML review received.

**COMMITTEE**

**REPORTS**

Administrative and Finance

There was nothing to report.

Public Works and Building and Zoning

 Mayor Lumpkins stated that the weed wackers were fixed and are all working now. It did come at a cost of about $400.00.

Public Safety and Ordinances

 Trustee Meeks stated that Mayor Lumpkins brought up most of the things she was going to bring up. She stated that the yearly membership fee for the Lake County Task would be up for approval at the next Board meeting, but other than that Mayor Lumpkins already had everything else.

**OLD BUSINESS** Mayor Lumpkins stated that the SRO Officer will be on the next Board Agenda. This is for the agreement of an Officer to be at the middle school.

Mayor Lumpkins stated that all the paperwork has been submitted for the gaming license for Dollars for Scholars. He is hoping to get everything ready in time for the festival so they can hold some kind of gambling tournament.

 Mayor Lumpkins stated that the Board would be seeing the third payment for Berger on the next Board Agenda. He stated he was for the water main project.

 Mayor Lumpkins stated that after some pricing out and some research what they thought about offering each employee life insurance for $25,000 and $50,000 if they die while on duty. He asked them what they thought about the Village being self-insured for this. So if something does happen to one of the employees the Village would be paying out of pocket. He thinks it may be cheaper in the long run. The Committee discussed it and agreed with Mayor Lumpkins. They agreed to offer it to the employees, but the Village be self-insured for the coverage.

**NEW BUSINESS** Mayor Lumpkins stated that the Board will be seeing the transfer for $150,000.00 from the IL Funds Account to the Harris Bank account on the Board Agenda.

**EXECUTIVE SESSION**

The Board did not enter executive session.

**MOTION** A motion was made by Trustee Meeks, Seconded by Trustee Walker

and unanimously passed to adjourn.

**ADJOURNMENT 7:38 P.M.**

Respectfully Submitted,

Erica Carrillo

Village Clerk